

"THE MOST SUCCESSFUL TEAMS ARE THOSE THAT SHARE A STRONG EMOTIONAL CONNECTION TO THE GOALS OF THE TEAM, AND TO THE SUCCESS OF EACH OTHER."

PLEASE  
DOWNLOAD  
TO PROCEED

# EMPLOYEE ENGAGEMENT PLAN

INTERACTIVE WORKSHEET

Employee Engagement Plan Name

## Employee Engagement Goal

What is the primary goal of your initiative?

- Lower absenteeism rate
- Increase retention/lower turnover
- Increase productivity
- Increase employee happiness
- Increase customer satisfaction
- Improve organizational culture

## Measure the current engagement level and related engagement drivers

Keep it simple. Use polls and pulse surveys to capture employee feedback.

### Engagement Drivers

### Current Score (1-10)

Employee connection with the goals of the organization

A strong culture of recognition

Supercharged internal communication

Comprehensive Engagement measurement

# EMPLOYEE ENGAGEMENT PLAN



PLEASE  
DOWNLOAD  
TO PROCEED



INTERACTIVE WORKSHEET

## Design Your Action Plan

You've identified areas of improvement.

What actions can you take to improve your Employee Engagement

### ACTION ITEM

What the action is that has to be taken to improve employee engagement

### ACTION DESCRIPTION

Description of action that has to be taken, be as fully detailed as possible

### OWNER

Name / position of person(s) championing this

### TIMEFRAME

Deadline for this action being implemented. Also include if there are review periods, for example quarterly etc.

# EMPLOYEE ENGAGEMENT PLAN



PLEASE  
DOWNLOAD  
TO PROCEED



INTERACTIVE WORKSHEET

## Additional Notes:

Any additional topics or questions you need to consider if you are to improve and optimize your digital communications landscape.

Program Owner:

Job Title:

Program Priority:

LOW	MID	HIGH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## FREE ASSESSMENT OF YOUR WORKSHEET

All organizations are different, but we hope you find the approaches and suggestions in this worksheet helpful as it supports you on your internal communications planning journey.

We offer our services to honestly assess your worksheet plan and score it as a working model for the employee engagement landscape.

Request a **FREE**  Employee Engagement Plan Assessment Today

